



CALL FOR TRAINING WORKSHOPS PROPOSAL

The SCECSAL Secretariat is calling for proposals for **one-day courses/training workshops** to be organized on **Wednesday, 22 April 2020** during XXIV SCECSAL conference in Windhoek, Namibia. Proposals should aim to impart new skills or upgrade existing skills of practising library and information professionals in the SCECSAL region.

Topics of interest for proposals include, but not limited to:

- Mobile technology-based library services
- Social media for the library
- Managing library web presence
- Designing and delivering interactive webinars
- Open data management
- Research data management
- Digital preservation techniques
- Scientific writing
- Marketing libraries
- Library customer service
- Facilitating multi-stakeholder events

Proposal Submission

Proposals should not exceed TWO pages and should include:

- Title of the course/workshop
- Main goal of the course/workshop
- Learning objectives
- Scope and topics of the course/workshop
- Course format
- Target audience
- Minimum / Maximum number of participants
- Duration (i.e. 4 hours, half-day, full-day)
- Organisers (names, contact email addresses, affiliation if applicable)
- Short biography of the lead facilitator (maximum 200 words)
- Requirements (i.e. training room, training facilities, tools etc).
- Participation fee (if any) and what includes. (Note: depending on the requirements, organisers may be asked to pay for the training room and other facilities that are not provided as part of the conference package. Details will be made available after the proposals have been short-listed.
- Information regarding Certificates of Attendance

Deadline and Submission of Proposals:

Proposals should be sent by **15 February 2019** to:

John Anbu Paul
SCECSAL Secretariat
Email: john.paul.anbu@gmail.com