

REQUIREMENTS FOR VISA APPLICATIONS

APPLICATIONS FOR VISA TO ENTER THE REPUBLIC OF BOTSWANA SHOULD INCLUDE THE FOLLOWING:

1. FULLY COMPLETED IMMIGRATION SUPPLEMENTARY FORM D;
2. CERTIFIED COPIES OF PASSPORT PAGES
3. TWO IDENTICAL PASSPORT SIZE PHOTOGRAPHS (with owner's name at the back)
4. COVERING LETTER FROM THE HOST
5. A CERTIFIED COPY OF HOST'S NATIONAL IDENTITY/ RESIDENCE PERMIT/EXEMPTION CERTIFICATE/NATURALIZATION CERTIFICATE
6. CERTIFICATE OF INCORPORATION, TRADE LICENCE, SHARE CERTIFICATE OF HOST IF RUNNING A BUSINESS (Except for tourist)
7. A NON REFUNDABLE FEE OF P500 PER APPLICATION
8. IF PREVIOUSLY APPLIED FOR VISA PLEASE ATTACH THE COPY OF VISA OUTCOME.

PLUS:

VISITORS

1. SWORN STATEMENT FROM THE HOST (AFFIDAVIT)
2. RESIDENCE PERMIT FROM THE COUNTRY OF RESIDENCE
3. RETURN TICKET
4. A COPY OF HOTEL/LODGE BOOKINGS
5. PERSONAL APPEARANCE OF THE HOST TO FILL THE AFFIDAVIT
6. COPIES OF CERTIFIED MARRIAGE AND BIRTH CERTIFICATES (in case of married couples/ dependents)

BUSINESS

1. BUSINESS PROFILE IF COMING TO ESTABLISH A BUSINESS
2. CERTIFIED COPIES OF ORDINATION CERTIFICATE FOR RELIGIOUS LEADERS
3. LABOUR CLEARANCE/EXEMPTION IF COMING FOR A MONTH OR MORE.
4. MEETING SCHEDULE

EMPLOYMENT

1. WAIVER FROM DEPARTMENT OF LABOUR AND SOCIAL SECURITY OR COPIES OF WORK AND RESIDENCE PERMITS
2. EMPLOYMENT OFFER LETTER

INVESTORS

1. COPIES OF WORK AND RESIDENCE PERMITS
2. CERTIFICATE OF INCORPORATION, TRADE LICENCE, SHARE CERTIFICATE, LIST OF DIRECTORS

TOURISTS

1. TOUR PLAN
2. CONFIRMATION OF BOOKINGS AT HOTELS/LODGES
3. COPY OF TRAVEL SCHEDULE

PLEASE DON'T FORGET TO INCLUDE YOUR CONTACTS TEL/CEL NO