

Author Guide to submit the full paper

Title of conference paper (Times New Roman 14; sentence case; centre)

Author (1) First name + Surname (Times New Roman 12)

Job Title
Organisation
City, Country
E-address:
Fax:

Author (2)

Same information and the same style for each additional authors

Abstract: Times New Roman Font 10; A brief and informative abstract between 200 to 300 words. Align left, but justify text under your abstract;

Keywords: Maximum seven key words that closely identify key issues addressed in your paper;

Font style & size: Times New Roman 12 throughout the paper;

Use English (UK) and the same spell checker

Paragraphing: using Tab key rather than spacing

Reference: APA (American Psychological Association) Referencing style should be used for all in text citation referencing and the list of references should be produced in alphabetical order.

Some Examples of References

Reference Citation in Text

• **Book - single author-**

Burkitt, I. (1991). *Social selves: Theories of the social formation of personality*. London: Sage

(Burkitt, 1991)

• **Book - more than one author –**

Burns, A., & Levy, R.(1992). *Clinical diversity in late onset Alzheimer's disease*. Oxford: Oxford University Press

(Burns & Levy, 1992)

• **Journal article - two authors**

Kliewer, W., & Sandler, I. N.(1993). Social competence and coping among children of divorce. *American Journal of Orthopsychiatry*, 63, 432-440.

(Kliewer & Sandler, 1993)

For more details refer to: <http://www.libs.uga.edu/ref/apastyle.html>

Length of a full paper: Maximum length of the paper should not exceed 4,000 words (inclusive of abstract and references);

Heading and sub-headings can be numbered as 1, 1.1, 1.2 etc.

Line spacing: 1.5 and full justification;

Page number: Insert page numbers at the bottom aligned centre;

Tables and figures: All tables and figures should be numbered sequentially. Captions should be clear and simple, although sufficient information should be provided for the table or figure to be understood without further reference to the text.

Bio-data: Each paper should be submitted with a brief bio-data note about the author.

Other points to remember

- Papers should be sent to both Priti Jain and Mr R.B. Nfila
- Paper should be submitted fully formatted according to the guidelines.
- If you do not send your brief biography, it will be published without it.

Dead Line for submitting your full paper:

Important Dates

DEADLINES	DATES
Deadline for submission of complete paper	Friday 30 th April 2010
Notification of acceptance of paper	Wednesday 30th June 2010

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and

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